

Standard Claim Form

All Claims to be submitted to:
TransX LTD
2595 Inkster Blvd.
Winnipeg, MB
R3C 2E6
Attn: Freight Claims Dept.
FAX: 1-204-697-1161
Phone: 1-800-665-7590

Claimant: _____
Address: _____
City/Prov.: _____
Postal/ Zip: _____
Phone #: _____
Fax #: _____
Contact: _____

TransX Pro # _____

Your Invoice/ Claim # _____

Claim Amount _____

Nature of Claim: **Shortage** **Damage**

Description of loss or damage: _____

_____.

Shipper: _____

Address: _____

City/Prov/Zip: _____

B.O.L. # _____

Date Shipped: _____

Date Received: _____

Signature of Claimant: _____

Date: _____

Freight Claim Procedures

- 1: Your shipment arrives damaged or short. All damages or shortages must be noted on the delivery receipt at time of delivery. Concealed damage claims and/or claims for damages not noted at time of delivery may be disallowed by our Head Office Claims Department.**

- 2: Contact your local TransX office within 48 hours of delivery to arrange for a “Cargo Damage Inspection”. Do not unpack or discard any of the packaging. The cargo inspector will complete an “Inspection Report” form and a copy will be left for you.**

- 3: After inspection is complete, and claim mitigation (recouping/repairing) attempts have been exhausted, submit your claim with the following backup documentation:**
 - a) a copy of the original Bill of Lading**
 - b) a copy of the packing slips listing all products shipped**
 - c) a copy of your supplier’s invoice showing the cost of goods and all discounts associated**
 - d) a copy of the inspection report**
 - e) your invoice to TransX showing the nature and amount of claim**

Note: Claims for damage or partial shortage must be submitted to TransX in writing within 60 days of delivery. Claims for loss of entire shipments must be filed in writing within 9 months. Failure to do so voids claim in its entirety.

All salvage must be retained until such time as TransX has provided claim settlement. Failure to have salvage available for pick up may result in claim payment being withheld.
